



**LEISURE SERVICES  
DEPARTMENT OF CULTURAL AFFAIRS**

**ART CAMP 2007  
REGISTRATION FORM**

Student Name: \_\_\_\_\_ Age: \_\_\_\_\_

DOB: \_\_\_\_\_ Male/Female: \_\_\_\_\_ Ethnicity: \_\_\_\_\_

Parent/Guardian (Under 18): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Emergency Contact other than above parent/guardian (All ages): \_\_\_\_\_

Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_

Please list any medical problems, special needs, or concerns that the teachers and staff need to be aware of:

Where did you find out about our program? \_\_\_\_\_

Do you wish to receive E-mail Notices? E-mail: \_\_\_\_\_

Waiver of Liability: *I give my permission for my child to participate in the Leisure Services Cultural Affairs programs. I hereby release the Leisure Services Bureau, City of Savannah, and its representatives of any legal obligation in the event of accident or injury. I also allow my child to be photographed or videotaped for the purpose of communicating the objectives and activities of the Leisure Services Bureau.*

Signature of Adult Student or Parent of Minor: \_\_\_\_\_

**SUMMER BREAK CAMP CLASS REGISTRATION**

***All Classes are from 9:00 am - 5:00 pm***

\_\_\_\_\_ Session #1 June 4 - 8 \$125.00  
\_\_\_\_\_ Session #2 June 11 - 15 \$125.00  
\_\_\_\_\_ Session #3 June 18 - 22 \$125.00  
\_\_\_\_\_ Session #4 June 25 - 29 \$125.00

No class July 2 - 6

\_\_\_\_\_ Session #5 July 9 - 13 \$125.00  
\_\_\_\_\_ Session #6 July 16 - 20 \$125.00  
\_\_\_\_\_ Session #7 July 23 - 27 \$125.00  
\_\_\_\_\_ Session #8 July 30 - Aug 3 \$125.00

No class Aug 6 - 10

\_\_\_\_\_ Session #9 Aug 13 - 17 \$125.00  
\_\_\_\_\_ Session #10 Aug 20 - 24 \$125.00  
\_\_\_\_\_ Session #11 Aug 27 - 31 \$125.00

**Authorized Adults for Child's Pickup**

**1.**

**2.**

**3.**

**4.**

**5.**

**6.**

Subtotal for Sessions: \_\_\_\_\_

Make checks payable to: Leisure Services:

Check \_\_\_\_\_ Check #: \_\_\_\_\_ Driver's License # \_\_\_\_\_ DOB \_\_\_\_\_

Cash \_\_\_\_\_

Please complete the registration form and return to:

RECT# \_\_\_\_\_

***The Department of Cultural Affairs, PO Box 1027, Savannah, GA 31402  
Questions: 912.651.4248 912.651.3677 (fax)***



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ART CAMP 2007  
GENERAL INFORMATION

Please Initial:

\_\_\_\_\_ **Registration:** This program is for the child originally registered. We do not allow substitutes without prior agreement through Cultural Arts Program Coordinator.

\_\_\_\_\_ **Drop Off - Pick Up Times:** Please drop off your children no earlier than 8:30 a.m., unless prior arrangements have been made. Adults/guardians are expected to sign in and sign out all camp participants. Students arriving after the 9am bell must enter camp through the Henry Street entrance and be signed in at the front desk by an adult. All campers need to be picked up by 5:30 p.m. Late fees of \$25 will be imposed for pickups between 5:30 pm and 5:45 pm. An additional \$1 a minute will be imposed for pickups after 5:45 pm. \*Late arrival and early pick up may result in fewer projects completed.

\_\_\_\_\_ **Student Release:** Students will be released **ONLY** to the person who brings and signs in the child to the Camp. Instructors will release children to another responsible person only if *previously arranged* in writing by the responsible person bringing the child to class.

\_\_\_\_\_ **Appropriate Attire Reminders:** Cultural Affairs Visual Arts Staff knows that your child will have more fun if they wear comfortable, washable clothes. For safety reasons, we suggest **tennis shoes**. Clothes/shoes worn should be play clothes you will not have to worry about having paint, glue, or markers decorate.

\_\_\_\_\_ **Medical Alert:** If your child has any medical information (including food allergies) Cultural Affairs should know about, please alert our staff in writing by fax (912.651.3677) 7 days prior to each camp session attending.

\_\_\_\_\_ **Supervised Outdoor Activity Weather Policy:** Daily outings are planned to historic Forsyth Park for each camp session. Activities will be held in SPACE in the event of rain or excessive temperatures.

\_\_\_\_\_ **BYO LUNCH 2007:** When planning your child's lunch, please send simple, non-spoiling sandwiches, fruit, or vegetables in a paper bag/lunch box with the student's name *clearly marked* on the front. We encourage bag lunches due to the number of boxes/bags lost or left behind. **Refrigeration and microwave use are not available.**

\_\_\_\_\_ Staff selected kid friendly movies will be played before classes, at lunch, and at the end of the day.

Signature of Adult Student or Parent of Minor: \_\_\_\_\_

Date: \_\_\_\_\_



**LEISURE SERVICES  
DEPARTMENT OF CULTURAL AFFAIRS**

**ART CAMP 2007  
DISCIPLINARY ACTION**

A note to parents and guardians . . . it has been Cultural Affairs' experience that Verbal Warnings and Parental Conferences have sufficiently met all necessary disciplinary needs.

Please review the Leisure Services Bureau Policies regarding Disciplinary Action and procedures.

**Verbal Warnings**

Instructors will inform the student that their behavior is inappropriate when the incident occurs. The discussion should cover why the behavior is inappropriate, and how the behavior will be corrected. When the child is returned to the parent's care, the instructor will also inform the parent about the behavior and the corrective action that was undertaken.

**Disruptive Behaviors**

When a minor who is a registered participant displays disruptive behavior, the Camp Director should adhere to the following process:

A Verbal Warning will be completed as above.

The Camp Director will remove the participant from the activity, or event for its remainder or the rest of the day and will contact the parent/guardian to come pick up their child.

**Suspensions**

Suspensions are subject to the following guidelines:

- Fighting
- Profanity
- Vandalism

Upon return, the student must attend a follow-up conference that addresses and reaffirms the Bureau's policies.

**Expulsions**

If the behavior has become chronic, the Cultural Arts Coordinator can elect to expel the participant from the program.

Expulsion is the punishment of last resort, and will only be used when all other avenues of corrective action have been exhausted. It may also be used where multiple inappropriate behaviors are displayed.

Expulsions from the particular facility, activity, or program are permanent.

Signature of Adult Student or Parent of Minor: \_\_\_\_\_

Date: \_\_\_\_\_



**LEISURE SERVICES  
DEPARTMENT OF CULTURAL AFFAIRS**

**ART CAMP 2007  
TRANSPORTATION FORM**

Please be advised that the City, its agents, instructors, artists, and employees accept no liability for injuries, loss, or damages sustained by \_\_\_\_\_ while participating in this program.

( *Name of Participant* )

I \_\_\_\_\_, give permission/consent to the Leisure Services

Department of Cultural Affairs to transport \_\_\_\_\_  
( *Name of Participant* )

By: **Walking** to attend Camp Supervised Free Time Forsyth Park /St. Paul's Church Gym  
*Name of Event Location*

Day/Date: Daily M - F Departure Time: 12:15 p.m. Return Arrival Time: 2:00 p. m.  
(expected)

By: **Trolley** to attend Art Zeum Telfair - Jepson Center  
*Name of Event Location*

Day/Date: Daily M - F Departure Time: 9:45 a.m. Return Arrival Time: 10:45 a. m.  
(expected)

**OR**

Departure Time: 10:55 a.m. Return Arrival Time: 11:55 a. m.  
(expected)

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

( ) \_\_\_\_\_ Home Phone

( ) \_\_\_\_\_ Emergency Phone

( ) \_\_\_\_\_ Other

Please complete the registration form and return to:

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Questions: 912.651.4248 912.651.3677 (fax)**



LEISURE SERVICES  
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ART CAMP SUMMER 2007  
LUNCH & SNACK SUGGESTIONS

**Simple**

**No-spoiling**

**Sandwiches**

**Fruit & Vegetables**

**Paper bag or Lunch box**

**Student's name CLEARLY MARKED**

*We encourage bag lunches due to the number of boxes/bags lost or left behind.*

**Refrigeration and microwave use are not available.**

# Cultural Affairs Parking Guide

